

Circular 2

GBIF-HerpNET Georeferencing Workshop

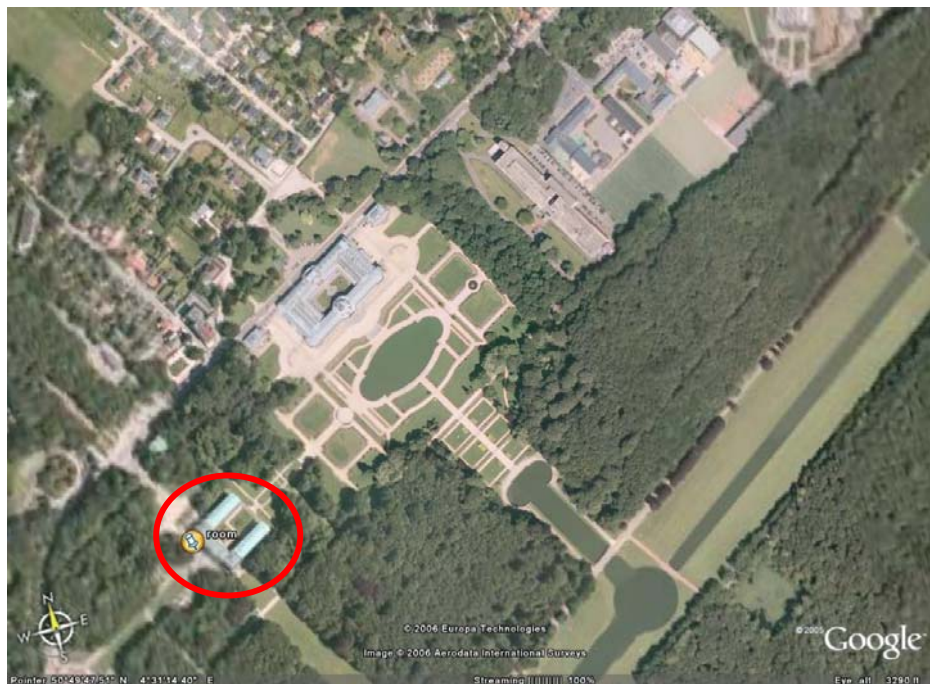
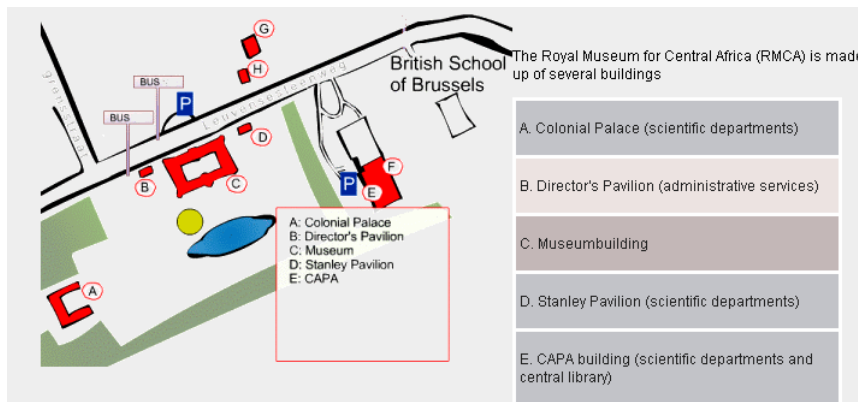
5-8 December 2006 at the Royal Museum of Central Africa, Tervuren, Belgium

1. Venue

Royal Museum for Central Africa

Colonial Palace (Building A 1st Floor, Landmark on the Google Earth image indicates the entrance door to proceed to the room)

Leuvensesteenweg 13
3080 Tervuren, Belgium



2. Information

The workshop starts on Tuesday Morning the 5th and stops the Friday 8th in the late afternoon. According to GBIF rules, your hotel nights are paid arriving the 4th and leaving the 9th. See point 4 and 5 of the GBIF travel guidelines.

1. *GBIF will pay per diem and hotel for invited participants to arrive on the day before the event and leave on the day following the event, if it is not convenient to start the return trip the same day as the training/meeting ends. Per diem will be calculated on the basis of the number of bed-nights.*
2. *If participants wish to extend their stays (for example, to include a Saturday evening) in order to get a cheaper airline ticket, GBIF will refund the extra hotel costs and per diem only if the total cost is cheaper than a travel arrangement limited to the duration of the event. Such longer stays require prior approval from GBIF and can only be covered if the participant can prove that the extra per diem and hotel costs were saved elsewhere, such as a cheaper flight fare.*

For those of you arriving earlier than the 4th and leaving later than the 9th, please contact the GBIF secretariat for the approval of the extra nights. Without approval from GBIF these extra nights will be on your own or your institution's costs.

3. Accommodation

A) [Hotel La Vignette](http://www.lavignette.be/) (http://www.lavignette.be/)
Leuvensesteenweg 12
Tervuren - Post 1970 Wezembeek-Oppem
Tel.: +(32) 2 767 83 56 - Fax: +(32) 2 767 83 29
E-mail: info@lavignette.be

B) [Hotel Campanile](http://www.hotels-belgium.com/airport/campanile.htm) (http://www.hotels-belgium.com/airport/campanile.htm)
RING UITRIT DIEGEM EXCELSIORLAAN 2
1930 ZAVENTEM
Tel. +32 2 720 98 62
Fax +32 2 720 98 64
brusselsairport@campanile.com

3. Transport

For taxi fares usually count about 30 to 35 euro. A one ride ticket is 1 euro 50 valid for bus, metro; tram. a one day ticket is about 6 euro and 5 days passes are up to 15 euro. Make sure you buy a pass valid for Metro, tram, Bus around Brussels (De Lijn, MIVB and TEC).

a) from the Airport to the Venue and to the Hotel Vignette

Arriving at the Brussels International Airport follow the Bus signs. You can purchase a ticket for 1 euro 50. There are also tickets for 1, 3 or 5 days, but before buying them make sure that it is those valid for all Belgium and not just for Brussels or Vlanderen. They should be for Bus De Lijn and STIB (bus, metro and trams in Brussels)

Take Bus 830 “*Machelen - Zav. - Terv. – Groenendaal*” direction *Groenendaal* and step out at the stop “Tervuren Centrum” (should be 8 stops from the airport, but ask the driver to be sure as there are sometimes optional stops on these lines) .

Stepping out of the bus take Leuvensesteenweg, you will arrive on a circle with an “African animal Jazz band fountain” (do not get run over by a car, while looking at this). Take to the right the Paleizenlaan and you will see the Colony Palace and take small white door on the left part of the front façade of the building, the room is on the first floor.

Link to the map : <http://www.viamichelin.fr/viamichelin/int/dyn/controller/Cartes-plans?mapId=-t01yiyn6i7o8cp&dx=394.5&dy=147.5&empriseW=751&empriseH=467>

For the Hotel Vignette hotel continue on the small road to the left of the Palace and get out of the Park to arrive back on the Leuvensesteenweg.. Cross the street. The Hotel is just between Grensstraat and Museum laan.

b) From the Airport to the Campanile Airport Hotel

Arriving at the Brussels International Airport follow the Bus signs. You can purchase a ticket for 1 euro 50. There are also tickets for 1, 3 or 5 days, but before buying them make sure that it is those valid for all Belgium and not just for Brussels or Vlanderen. They should be for Bus De Lijn and STIB (bus, metro and trams in Brussels)

Take Bus **272** “*Brussel-Zaventem-Haacht*” direction “Brussels” (6steps) or bus **281** “*ZAVENTEM LUCHTHAVEN – VILVOORDE*” direction “*Vilvoorde*” (3 steps) or bus **282** “*ZAVENTEM - DIEGEM - VILVOORDE – MECHELEN*” direction Mechelen (3 steps) Step out at Zaventem Henneulaan, (should, but ask the driver to be sure of the bus stop as there are sometimes optional stops on these lines).

The hotel is on the Excelsiorlaan, just at the corner of the Henneulaan.

Link to the map : <http://www.viamichelin.fr/viamichelin/int/dyn/controller/Cartes-plans?mapId=-t0qvn8tdu5o8cp&dx=375&dy=233&empriseW=751&empriseH=467>

c) From the Campanile hotel to the Venue

Take bus 272, 281 or 282 direction Zaventem airport. Step out at stop Zaventem “*Technics Noord*” or Zaventem “*Luchthaven*” Bus line 830 coming directly to Tervuren shares these two stops with bus lines 272, 281 and 282.

Take Bus 830 “*Machelen - Zav. - Terv. – Groenendaal*” direction *Groenendaal* and step out at the stop “Tervuren Centrum” (should be 8 stops from the airport, but ask the driver to be sure as there are sometimes optional stops on these lines) .

Stepping out of the bus take Leuvensesteenweg, you will arrive on a circle with an “African animal Jazz band fountain” (do not get run over by a car, while looking at this). Take to the right the Paleizenlaan and you will see the Colony Palace and take small white door on the left part of the front façade of the building, the room is on the first floor.

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d) From Midi train station to the Venue and Vignette hotel

At Midi station buy a ticket for 1 euro 50. There are also tickets for 1, 3 or 5 days, but before buying them make sure that it is those valid for all Belgium and not just for Brussels or Vlanderen. They should be for Bus De Lijn and STIB (bus, metro and trams in Brussels)

Take the Metro line 2 direction Simonis step out at stop “*Art-loi/Wet-Kunst*” change to Line 1B direction Stokkel, step out at “*Montgomery*” **Pay attention not to take line 1A direction Herman Debroux ! the tracs are common on the portion until Merode, but than they split and would not bring you to Montgomery” !!!**

At Montgomery follow the sign “tram” and take tram 44 to Tervuren. The Museum is the last stop (Leuvensesteenweg), Your metro ticket is also valid for the tram.

Link to the plan of the metro : <http://www.stib.irisnet.be/FR/31000F.htm>

The hotel Vignette is on the same side of the road as the tram station a bit further down just between Grensstraat and Museumlaan. The Museum is across the street. You will see the main Museum Building (building B on the map).

Cross the Park and proceed to building A the colony Palace. Go around the building to the front façade and go in to the small white door on the left side of the front façade of the building.

Link to the map : <http://www.viamichelin.fr/viamichelin/int/dyn/controller/Cartes-plans?mapId=-t01yiyn6i7o8cp&dx=394.5&dy=147.5&empriseW=751&empriseH=467>

e) From the midi station to Campanile Airport hotel

Take either Airport Express bus 11 or 12 or the train from Bruxelles –midi to Bruxelles National Airport. From the Airport to the Campanile hotel take bus 272, 281, or 282 as explained under point b)

Contact information

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Department of Zoology (Building E on the map)
Leuvensesteenweg 13
3080 Tervuren, Belgium
Tel.: +32 2 769 5626
Fax : +32 2 769 56 42
Mobile :+32473660185
patricia.mergen@africamuseum.be

I will be staying in Tervuren at the Vignette hotel overnight from the 4th to the 8th. In case of emergency during this period you can reach me on my mobile . Several of us have a car in case you have a serious problem. We however urge you to take public transport, they are

rather good and most drivers speak good English, French and Dutch, as we will be very busy with local logistics during the workshop. Outside these dates before or after the meeting, considering that I live 70 km from Tervuren, I will only be able to give you assistance by phone.

For those of you having appointments for visiting our collections or with us to test your computers on Monday. Unless arranged differently with the curator, please proceed to building CAPA (E) on the map and ask for me or for the curator you have an appointment with at the reception (as the Museum is closed for the public). The Park is open to the public all the time only the buildings are closed but there are always guards there. If you do not find me in the CAPA building, I will certainly be in the meeting room at the Palace of Colony to do some testing.

For info Hotel attribution.

Name	Hotel
Andreas Allspach	Campanile Airport
Sharon Grant - ,	Campanile Airport
Dr. Anne-Marie Ohler	Campanile Airport
Dr. Roger Bour - Paris	Campanile Airport
Alvarado Quesada	Campanile Airport
Ghisselle M.	
Vonk Ronald	Campanile Airport
Olmos Pablo Sastre	Campanile Airport
Carroll Andrew	Campanile Airport
Tunjano Sonia Sua	Campanile Airport
Baig Khalid Javed	Campanile Airport
Carol Spencer	Vignette
Kristina Yamamoto	Vignette
Heather Constable	Vignette
Larry Speers	Vignette
Patricia Mergen	Vignette
Aaron Steele	Vignette
Alexander Haas	Vignette
Dr. Renate van den Elzen	Vignette
Dr. Oguz Turkozan	Vignette
Cachi Gerardo Chaves	Vignette
Ricky Eric	Vignette
Heikkinen Mikko	Vignette
Heidmarsson Starri	Vignette